

UNIVERSITY OF KRAGUJEVAC
FACULTY OF EDUCATION
Jagodina

COMPETITION FOR THE ENROLLMENT IN
MASTER ACADEMIC STUDIES
INTERNATIONAL TEACHER EDUCATION PROGRAM
for the 2025/2026 academic year

The M.A. studies, *International Teacher Education Program*, are second-level studies, covering one academic year, i.e. two semesters (60 ECTS). The program is delivered in English. The program is delivered through in-person instruction, limited to a maximum of 55 students, who are required to attend classes at the Faculty facilities.

1. Number of students

The Faculty of Education in Jagodina (University of Kragujevac) may enroll up to 55 self-financing students for in-person learning.

2. Enrollment requirements

- All applicants must have obtained at least 240 ECTS during the undergraduate academic studies, in one of the following fields: humanities, arts and music, science, medicine, and technical and technological disciplines.
- The competencies in the English language needed to communicate and understand scientific discourse can be substantiated with the valid documents: (a) a certificate stating the English language competences at the level B2, or (b) Passed an interview in which an English language teacher assessed the candidate's knowledge of English as satisfactory for attending this program or (c) a Diploma Certificate proving that any prior educational level was completed in the English language.

3. Admission deadlines

Date

Application submission period	from October 15 to November 10, 2025
a) In person	from 9:00 to 14:00 hours
b) onlain	from 00:00 to 24:00
Preliminary ranking list	November 12, 2025 by 15:00 hours
Final ranking list	by November 14, 2025 by 15:00 hours
Enrollment	November 17 and 18, 2025 from 9:00 to 14:00 hours

4. Ranking criteria

The candidates will be ranked based on their GPA (grade point average) and the duration of their Bachelor studies.

All candidates will be ranked on a 6–10 grading scale. If other grading systems were used during a candidate's prior education, the Admission Committee will determine the equivalence between the grading systems and appoint the values 6–10.

If two or more candidates have the same score, the candidates will be ranked based on the first criterion (GPA), meaning that those with a higher GPA will have a priority.

The criteria for ranking applicants and making Enrolment Lists are proscribed by the Faculty Statute and the Rulebook on the Admission to the Study Programs.

5. Applicants are required to submit the following documents when applying:

- Application form (can be downloaded from the official website);
- Photocopy of the passport
- A certified photocopy of the Diploma certificate proving that the candidate has earned a Bachelor Degree;
- A certified photocopy of the Diploma Supplement;
- If the Bachelor Studies have been completed outside the territory of the Republic of Serbia, candidates are required to submit a certified diploma or other evidence that the procedure of nostrification (recognition of the qualification) has been initiated; <https://azk.gov.rs/stranica.php?id=95>
- Language Certificate (minimum B2 level) or a Diploma Certificate proving that any prior educational level was completed in the English language, or Passed an interview in which an English language teacher assessed the candidate's knowledge of English as satisfactory for attending this program.

All documents must be translated by a certified court interpreter and authenticated by the competent authority.

Application is open from October 15 to November 10, 2025

The above documents can be submitted in person to the Department of Postgraduate Studies, by mail to the address: Faculty of Education, Milana Mijalkovića 14, 35000 Jagodina, or scanned by an email: application@pefja.kg.ac.rs

6. Deadlines for Enrollment Lists

Preliminary List Announcement: November 12, 2025.

Final List Announcement: November 14, 2025.

Enrollment: from November 17 to November 18, 2025.

If the number of students enrolled is lower the limits set for possible admissions, the Faculty can offer the vacant spots in the second enrollment round that will be additionally announced.

7. Submitting a complaint about the Enrolment List

Candidates can issue a complaint to the preliminary ranking list within 24 hours from the moment it is announced.

The Dean makes a final decision on the complaint within 24 hours from the moment the complaint is submitted.

Candidates can file a complaint to the Faculty Council within 24 hours from the moment they receive the Dean's official decision.

The Faculty Council should decide on the complaint within two days.

The Final Enrolment List will be published on the Notice board at the Faculty facilities and the official websites of both Faculty and University.

8. The tuition fee

The tuition fee amounts to 3,000 EUR, payable in the dinar equivalent according to the official exchange rate of the National Bank of Serbia on the day of payment. If the student pays the tuition fee before the start of classes on November 1, a discount of 500 EUR is granted, reducing the total tuition fee to 2,500 EUR.

9. Documents to be submitted during the enrolment

1. All documents submitted via email during the application process should be re-submitted in paper;
2. Photocopy of the first page of the passport (translated and certified);
3. Decision on the recognition of a foreign higher education document or confirmation that the recognition procedure has been initiated (<https://azk.gov.rs/stranica.php?id=95>);
4. Entry visa (unless otherwise regulated by an interstate agreement) and temporary residence permit issued;
5. Proof of valid health insurance for the current academic year;
6. Certificate of proficiency in the English language - the language of instruction of the study program;
7. Certified photocopy of the university diploma;
8. Two filled-in forms *ŠV-20* available on the Faculty's website;
9. Student record book (Index) – obtained at the Faculty's Script Office;
10. Two photos, format 4 cm x 6 cm;
11. Photocopy of a birth certificate.

